

SUCCESS

PASSPORT
TO
CAREER
SUCCESS

SUCCESS



香港中文大學（深圳）理工學院
School of Science and Engineering
The Chinese University of Hong Kong, Shenzhen

Welcome to the School of Science and Engineering (SSE)!

To begin with, three important “Self” advices from School Dean may help you live a prolific life for four years at SSE:

01

*Self-Learning
Skills*

Study after class to enhance the learning experience on YOUR OWN. With self-learning skills, you will be able to comfortably weather the changes in response to the scientific and technological advances driven by the knowledge we have already learned.

02

*Self-Discipline
Attitude*

Learn to stop doing inefficient things, spend adequate time studying and completing your homework. Self-Discipline also leads to healthy lifestyle, that you will enjoy a wonderful campus experience throughout the years.

03

*Self-Development
Spirit*

Develop into a multi-talented student, maximize your talents and define your own destiny to grow into a well-rounded person and become a prolific contributor to society and a model citizen.

To enhance your academic experience and improve your competitiveness in the furious job market, your Career Passport will guide you in developing these competencies and lead to career success by graduation. Here Career covers both further study and start working immediately after graduation. Further study is also a way to shape your career.

Do remember to check off the Passport agenda and review your progress timely!

FIRST YEAR

Immerse yourself into campus life, discover your interest and build up your skills

Fall Term (Sep – Dec)

- Get yourself familiar with a wide range of campus resources
- Explore your academic interest, discuss your academic plan with your academic advisor
- Get involved in student associations or interest clubs based on your interest
- Apply for internship program to expand your network

Spring Term (Jan – May)

- Register for CET-4 and CET-6, or any other standardized tests (e.g. NCRE)
- Participate in major-related information sessions, deepen your understanding of each major
- Search information regarding summer exchange program, summer course and volunteer offering
- Narrow your academic preference, then clarify your major declaration
- Establish your LinkedIn Profile, make an appointment with career consultant if needed

Summer (Jun – Aug)

- Participate in summer exchange program, take summer course on campus or volunteer service

**Term 2, Year 1 is known to be an important and decisive term for SSE students. Not only of a heavy credit load, there are new course experience like Programming and Statistics. Don't be left behind.*

SOPHOMORE YEAR

Specify your career focus and keep your career plan in mind

Fall Term (Sep – Dec)

- Attend career guidance workshop, get exposure to career preparation
- Draft and develop your resume (CV)
- Make an appointment with career consultant to seek for career advice
- Participate in various kinds of industry talk to bridge your major concentration to your career option

Spring Term (Jan – May)

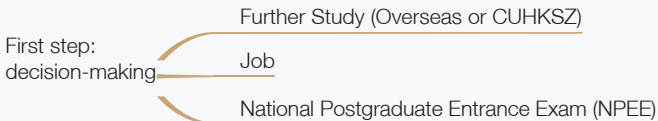
- Revise your resume (CV)
- Register for TOEFL or IELTS
- Attend mock interview session provided by Career Service Office
- Source for summer internship program, summer research program
- Apply for the position of on-campus research project or USTF

Summer (Jun – Aug)

- Attend summer exchange program or take summer course on campus
- Conduct a summer internship or summer research program and build up your network

JUNIOR YEAR

Refine your career prospect and strive for excellence



If you are willing to pursue oversea further study immediately after graduation:

Fall Term (Sep – Dec)

- Map your graduate school list
- Maintain your cGPA and earn a solid mGPA
- Register for GRE, TOEFL or IELTS test
- Follow the information of jointly-run bachelor-master program (3+2, 3+1+1, 3.5+1.5 or similar), prepare for program application
- Apply for the relevant research position in the major-related project or laboratory
- Reinforce the connection with the desired referees
- Schedule one-on-one appointments with SSE Career Office and seek for customized advice

Spring Term (Jan – May)

- Attend the Graduate School Open Day, attain first-hand information regarding graduation school application from Admission Officer
- Determine your graduate school list, clarify your major concentration of post-graduate study or research
- Maintain your cGPA and earn a solid mGPA

JUNIOR YEAR

- Improve your TOEFL, IELTS and GRE score
- Register for jointly-run bachelor-master program (3+2, 3+1+1, 3.5+1.5 or similar) if you are interested in
- Draft your personal statement or statement of purpose

Summer (Jun – Aug)

- Enrich research experience in the summer research program
- Conduct industry-related internship if you have not attended before

If you are willing to seek for a job immediately after graduation:

Fall Term (Sep – Dec)

- Sort out your ideal industry and company
- Polish your resume and get your cover letter prepared
- Attend the industry talk and networking event, expand your career network
- Schedule one-on-one appointment with SSE Career Office and seek for customized advice

Spring Term (Jan – May)

- Get yourself familiar with the selection criteria of your dream company
- Attend on-campus recruitment information session
- Apply for relevant summer internship
- Strengthen your interview and presentation skills
- Schedule mock interviews with career office
- Engage in the SSE Intern Info WeChat Group
- Register for off-campus career mentor program

JUNIOR YEAR

Summer (Jun – Aug)

- Conduct summer internship, gain reference letter from your leader and maintain positive interactions with the company
- Improve your LinkedIn Profile with professionalism
- Stay connected with off-campus mentor, deepen understanding on industry development
- Rethink your career interest during internship and determine your career path

If you are willing to pursue further study immediately after graduation via NPEE:

Fall Term (Sep – Dec)

- Maintain your cGPA and earn a solid mGPA
- Engage in the relevant NPEE information sessions and gain a comprehensive understanding of the examination
- Source university & program information and shortlist your target programs, go through all the admission criterion and test subject

Spring Term (Jan – May)

- Go through self-assessment via past exam papers
- According to the result of past exam paper, set up a comprehensive plan of study
- Start to learn general courses examination ASAP

Summer (Jun – Aug)

- Attend cram school to gain solid knowledge and techniques based on personal needs

SENIOR YEAR

Stick to your plan and champion your career development

If you are willing to pursue overseas further study immediately after graduation:

Fall Term (Sep – Dec)

- Identify the application deadline of dream schools
- Follow the information of jointly-run bachelor-master program (4+1)
- Schedule an appointment with SSE career mentor at least once a week, ensure your application runs smoothly
- Establish your graduate school application timeline, fulfill the application requirement step by step
- Secure your recommendation letter and academic transcript
- Polish your personal statement, statement of purpose and research proposal (for research-oriented program)
- Submit online application when required materials are well-prepared

Spring Term (Jan – May)

- Make offer decision and accept your offer(s) promptly
- Devote yourself into SSE Career Buddy Program, share your unique experience with juniors
- Maintain communication with your academic advisor, seek for academic advice and prepare for your graduate study in advance
- Apply for major-related internship if you have spare time and energy

SENIOR YEAR

If you are willing to seek for a job immediately after graduation:

Fall Term (Sep – Dec)

- Finalize your resume and revise the cover letter according to selection criteria of Job Description
- Actively participate in on-campus recruitment
- Expand your network or reconnect with your previous workplace where you have ever been an intern, seek for internal recommendation
- Strive for a return offer from current internship

Spring Term (Jan – May)

- Keep an eye on ideal position and apply for them in on-campus recruitment
- Make offer decision and accept your dream offer promptly
- Devote yourself into SSE Career Buddy Program, share your unique experience with juniors

If you are willing to pursue further study immediately after graduation via NPEE:

Fall Term (Sep – Dec)

- Make preparation for your required major course examination
- Get practiced in the past papers and mock papers according to your study plan

Spring Term (Jan – May)

- Conduct mock interview of re-examination
- Get your resume well-prepared

Dean's Message for Graduates:

Be an individual who dares to explore the unknown, think deeply, and innovate constantly!

OTHER USEFUL TIPS

The Seven Habits of Highly Effective People:

Be Proactive

– Principles of Personal Vision

Begin with the End in Mind

– Principles of Personal Leadership

Put First Things First

– Principles of Personal Management

Think Win/Win

– Principles of Interpersonal Leadership

Seek First to Understand, Then to Be Understood

– Principles of Empathic Communication

Synergize

– Principles of Creative Cooperation

Sharpen the Saw

– Principles of Balanced Self-Renewal

By Stephen R. Covey

About us

SSE Career Office :

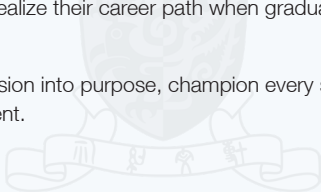
SSE Career Office was established in 2018, and is committed to provide well-rounded career guidance for all SSE undergraduates. Through a great variety of services and events, we aim to help students identify, plan and achieve their career objectives.

Mission:

To raise student's awareness of career planning from the beginning of CUHK(SZ) study and life, to continuously improve student's employment competitiveness through abundant services and events, to enable students realize their career path when graduating.

Vision:

Put student's passion into purpose, champion every step of student's career development.



Contact us

- **Address** Room 501, Teaching C Building
- **Opening Hours** 08:30 – 17:30 (Monday to Friday)
Closed on weekends and public holidays
- **Email** careersse@cuhk.edu.cn

