

香港中文大学(深圳)
THE CHINESE UNIVERSITY OF HONG KONG, SHENZHEN
 理工学院
SCHOOL OF SCIENCE AND ENGINEERING
 逾期退选硕士/博士课程科目申请表
LATE COURSE DROP FORM FOR SSE POSTGRADUATE COURSE

注意
 Note:

- 1) 逾期加选的批准只适用于学生未能控制的特别原因, 学生如因错过改选时间, 或因个人疏忽未查询选课最终结果, 一般不能作为逾期改选理由。
 Late course add will only be approved with very special reasons beyond students' control. In general, failure to observe the add/drop schedule or negligence in checking final course enrolment results will not be accepted as reasons for late add.
- 2) 申请表应按审批流程, 最后交由理工学院硕士/博士项目组存档。
 After obtaining relevant approval from the corresponding person, student should submit this form to MPhil/PhD Programme.

姓名(英文) _____ (中文) _____ 学号 _____
 Name: (in English) _____ (in Chinese) _____ Student I.D.No.: _____

学院 _____ 修业年: _____ 联络电话 _____
 School: _____ Year of Attendance: _____ Contact Tel. No.: _____
 (dd/mm/yy) _____

拟逾期退选科目
Course Intended to Late Drop

科目编号 _____ 学分 _____ 修读学期 _____
 Course Code: _____ Units: _____ Course taken in: _____
 科目名称 _____ 授课老师 _____
 Course Title: _____ Teaching staff's name: _____
 逾期退选原因 _____
 Reason for late drop: _____
 (Please use and attach additional sheets of paper if more space is required.)

学生签名 _____ 日期 _____
 Signature of Student: _____ Date: _____

收集个人资料声明

1. 此表格所收集的资料将用以处理有关的申请, 所提供的资料于无需保留时将全部销毁。
2. 本表格所收集的资料或会转交香港中文大学(深圳)其他行政或教学部门作考虑或批核用。
3. 如递交此表格后要查阅或改正个人资料, 请联络理工学院: (电话: (86)755-84273833 传真: (86)755-84273693 电邮: pg_sse@cuhk.edu.cn)。

Personal Information Collection Statement

1. The personal data provided on this form will be used for the purpose of processing this application. All information provided, when no longer required, will be destroyed.
2. Information provided on this form may be transferred to other departments/ administrative units within CUHK(SZ) for consideration and granting approval, where applicable.
3. For correction of or access to the personal data after submission of this form, please contact SSE Office: (Tel. No.: (86)755-84273833, Fax No.: (86)755-84273693, e-mail address: pg_sse@cuhk.edu.cn).

<p>Student's Main Supervisor</p> <p>I *endorse / not endorse the student's application.</p> <p>_____</p> <p>Signature _____ Date _____</p>	<p>Approval by the Course Offering Unit</p> <p>I *endorse / not endorse the student's application.</p> <p>_____</p> <p>Signature of Programme Director/Coordinator _____ Date _____</p>
<p>Approval by the Chair of the Graduate Panel</p> <p>I *endorse / not endorse the student's application.</p> <p>_____</p> <p>Signature of the Chair of the Graduate Panel _____ Date _____</p>	<p>Approval by the Dean of Graduate School</p> <p>I *endorse / not endorse the student's application.</p> <p>_____</p> <p>Signature of the Dean of Graduate School _____ Date _____</p>

* Please delete as appropriate