香 港 中 文 大 学（深 圳）
THE CHINESE UNIVERSITY OF HONG KONG, SHENZHEN
理工学院
SCHOOL OF SCIENCE AND ENGINEERING
逾期加选硕士/博士课程科目申请表
LATE COURSE ADD FORM FOR SSE POSTGRADUATE COURSE

注意
Note:

1) 逾期加选的批准只适用于学生未能控制的特别原因，学生如因错过改选时间，或因个人疏忽未查询选课最终结果，一般不能作为逾期改选理由。
   Late course add will only be approved with very special reasons beyond students' control. In general, failure to observe the add/drop schedule or negligence in checking final course enrolment results will not be accepted as reasons for late add.
2) 申请表应按审批流程，最后交由理工学院硕士/博士项目组存档。
   After obtaining relevant approval from the corresponding person, student should submit this form to MPhil/PhD Programme.

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姓名（英文）　　　　　　　　　　　（中文）　　　　　　　　　　　学号
Name: (in English) _____ (in Chinese) _____ Student I.D.No.: _____

学院　　　　　　　　　　　　　修业年:　　　　　　　　　　　联络电话
School: _____ Year of Attendance: _____ Contact Tel. No.: _____
　　　　　　　　　　　　　　　(dd/mm/yy)

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拟逾期加选科目
Course Intended to Late Add

科目编号　　　　　　　　　　　　　　　学分　　　　　修读学期
Course Code: _____ Units: _____ Course taken in: _____

科目名称　　　　　　　　　　　　　　　　　　授课老师
Course Title: _____ Teaching staff's name: _____

逾期加选原因
Reason for late add: _____

(Please use and attach additional sheets of paper if more space is required.)

学生签名　　　　　　　　　　　　　　　日期
Signature of Student: _____ Date: _____

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Student's Main Supervisor	**Approval by the Course Offering Unit**
I *endorse / not endorse the student's application.	I *endorse / not endorse the student's application.
_____ _____ Signature　　　　　　　　Date	_____ _____ Signature of Programme Director/Coordinator　　　Date
Approval by the Chair of the Graduate Panel	**Approval by the Dean of Graduate School**
I *endorse / not endorse the student's application.	I *endorse / not endorse the student's application.
_____ Signature of the Chair of the Graduate Panel　　Date	_____ Signature of the Dean of Graduate School　　　Date

* Please delete as appropriate